



Mental Health Services Research,
Evaluation, and Training Program

University of Hawai'i

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Application Form for Continuing Education Activities for Psychologists

Please direct correspondence and inquiries to:

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MHSRET

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Background About the APA Sponsor Approval System

The American Psychological Association (APA), founded in 1892 is the largest psychological organization in the United States. According to the APA By-Laws, Article I.1:

The objects of the American Psychological Association shall be to advance psychology as a science and profession and as a means of promoting health, education and human welfare by the encouragement of psychology in all its branches in the broadest and most liberal manner; by the promotion of research in psychology and the improvement of research methods and conditions; by the improvement of the qualifications and usefulness of psychologists through high standards of ethics, conduct, education, and achievement; by the establishment and maintenance of the highest standards of professional ethics and conduct of the members of the association; by the increase and diffusion of psychological knowledge through meetings, professional contacts, reports, papers, discussions, and publications; thereby to advance scientific interests and inquiry, and the application of research findings to the promotion of health, education, and the public welfare.

Definition of Continuing Education for Psychologists

Continuing education (CE) in psychology is an ongoing process consisting of formal learning activities that (1) are relevant to psychological practice, education, and science, (2) enable psychologists to keep pace with emerging issues and technologies, and (3) allow psychologists to maintain, develop, and increase competencies in order to improve services to the public and enhance contributions to the profession.

Continuing education builds upon a completed doctoral program in psychology. It is not a substitute for the basic academic education and training needed for entry to the field of psychology, nor should it be the primary vehicle for career changes from one APA-recognized specialty area (e.g. clinical, counseling, school psychology) to another.

Mental Health Services Research, Evaluation, and Training (MHSRET) Program of the University of Hawai'i

The MHSRET Program is a collaborative project between the State of Hawai'i Adult Mental Health Division (AMHD) and the University of Hawai'i (UH) Social Science Research Institute.

The MHSRET Program, under the direction of Dr. A. Michael Wylie, supports over 15 graduate assistants and employs over 50 full-time staff in three units: Services Research, Evaluation, and Training (SRET); Management Information Systems (MIS); and science-to-service implementation projects in psychosocial rehabilitation (PSR). It is one of 51 nationwide outreach partners in the National Institute of Mental Health's (NIMH) Constituency Outreach and Education Program. We share with NIMH the commitment of disseminating science-based information on mental health to a broad array of audiences, bridging the gap between research and practice, thus improving the health and quality of life of people with mental illness.

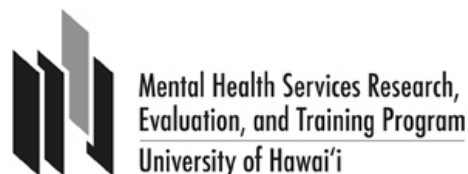
Mission

The Mental Health Services Research, Evaluation, and Training (MHSRET) Program is committed to improving the quality of life for persons with severe and persistent mental illness through evidence-based practices and mental health services research.

MHSRET Program of Continuing Education

The Mental Health Services Research, Evaluation, and Training Program of the University of Hawai'i is an Approved APA Continuing Education Sponsor. As an accredited provider, the MHSRET has adopted and conducts a program of Continuing Education in compliance with the APA Standards, Principles, and Criteria.

Additionally, as an accredited provider, the MHSRET may designate an activity for APA Credits provided the activity meets all accreditation standards.



Application for Continuing Education for Psychologists

Instructions

At least ten (10) working days prior to the training, please submit:

- Original + 3 copies of the completed application including all supplemental materials
- Activity review fee of \$100.00 payable to "Research Corporation of the University of Hawai'i"

SECTION 1: GENERAL INFORMATION

1.1 Organization Name: _____

1.2 Activity Chair or Course Director: _____

Title: _____

Address: _____

City/State/Zip code: _____

Telephone: _____ Fax: _____ Email: _____

1.3 Proposed CE Activity Basic Data:

Attach a program outline with a) start/end times of sessions; b) proposed faculty/speakers and c) brief bio for each faculty

a. Proposed Title: _____

b. Dates of Activity: _____

c. Location/Site: _____

d. Number of APA Credits Requesting: _____

(minimum of 60 minutes is needed for each hour of credit requested; no pro-rating of credits).

e. Target Audience: _____

f. Anticipated Total Audience: _____

SECTION 2: EDUCATIONAL PLANNING

- 2.1 Please state your educational objectives for your CE Program (attach additional sheets of paper if necessary):

- 2.2 As activity director, I certify that psychologists' input were included in all phases of the decision-making and program-planning process for the activities offered to psychologists for CE credit.

Initial of Program Chair

- 2.3 As activity director, I certify that our program has selected instructors and developed program materials that respect culture, individual, and role differences including those based on age, gender, gender identity, race, ethnicity, culture, national origin, religion, sexual orientation, disability, language, and socioeconomic status.

Initial of Program Chair

- 2.4 Please include the disclosure statements for all planning members and speakers. The MHSRET must insure balance, independence, objectivity, and scientific rigor in all certified activities. Disclosure information about financial relationships between the speakers/program planning committee and commercial interest will be revealed in writing in the course materials.

SECTION 3: PROGRAM MANAGEMENT

- 3.1 As program chair, I certify that all CEU brochures, announcements, and electronic postings must be reviewed and approved by MHSRET prior to final printing, posting, and or distribution.

Initial of Program Chair

- 3.2 As Program chair, I understand that Psychologists will need to sign in at EVERY workshop, as well as once a day at the registration table in order to receive credit. Their sign in at the registration table will be enough to record attendance for plenary sessions.

Initial of Program Chair

SECTION 4: EVALUATION

Attach a copy of the evaluation tool(s) you will use

Post Event Checklist:

To be submitted to MHSRET no more than 30 days after the training. Please mail the information to the address below.

1. Total Final Attendance
2. Number of Psychologists in Attendance
3. Attendance Count Per Workshop: # of Psychologists/Non-Psychologists
4. Daily Sign in Sheets & Workshop Sign In Sheets
5. Names and Number of Credits Requested by Psychologists
6. Evaluation Summaries

